

**CAPE GIRARDEAU CITY CEMETERIES  
FAIRMOUNT, NEW LORIMIER AND OLD LORIMIER  
RULES AND REGULATIONS**

**OVERVIEW:**

It is to be clearly understood that the management of these cemeteries, desire to maintain the dignity and the respect due descendents and a peaceful and serene environment for its lot owners, for the families of the person interred herein and for the conduct of the funeral services and will not permit any action by any person or firm which does not support this goal. Therefore, in order to achieve such a goal and in order to have safe conditions for employees and visitors, the following rules are adopted and are subject to revision without notice.

**CARE:**

The cemetery shall care for the grass cutting, tree trimming and grave filling, leveling, seeding and other general aesthetics. Such care is, of course, subject to weather conditions and other factors beyond the control of the city. The term "care" shall not be construed as meaning the maintenance, repair or replacement of any monumental structures placed or erected upon lots, nor does it mean the repair or reconstruction of any marble, granite, bronze or concrete work on any section or plot, caused by the elements, an act of God, vandals, malicious mischief makers or unavoidable accidents.

**ASSISTANCE:**

Cemetery personnel will assist anyone in locating the graves of deceased persons. Contact cemetery personnel if you have information that may help in updating records or have knowledge of any person interred in unmarked graves.

**GENERAL RULES:**

- Rule 1: Cemetery office hours are 7:00 a.m. to 3:30 p.m., Monday through Friday, except holidays. A voice mail message may be left after hours or on weekends. Call backs will be made at our earliest convenience.
- Rule 2: The Cemeteries shall be closed from 11 P. M. THRU 6 A.M. Any person found on the grounds during these hours shall be considered a trespasser. As grave plots are deemed private property, the sanctity of which must not be invaded.
- Rule 3: Old Lorimier Cemetery gates will be open during normal business hours, Monday through Friday (7:00 a.m. to 3:00 p.m.). On weekends from April through October the cemetery gates will be open from 8:00 a.m. to 5:00 p.m. From November through March the cemetery gates will be closed on weekends. (Call for an appointment)
- Rule 4: No monument, tombstone or grave marker shall be removed from the cemeteries without prior notification and approval from cemetery personnel.

Rule 5: No easement or right of interment shall be granted to any lot owner in any walkway, road, drive or alley.

Rule 6: Walls, fences, grave dividers, grave covers, incorrectly placed monuments or other erections deemed inappropriate by the cemetery shall not be allowed. If any of these presently in place must be removed in order to open a grave, there may be a charge assessed to the funeral director.

Rule 7: The dumping or depositing of trash or rubbish upon the grounds, or willfully marking, defacing, disfiguring, injuring, tampering or removal of any cemetery fixture, whether public or private, natural or manmade shall be prohibited. Grave plots are deemed private property, the sanctity of which must not be invaded.

Rule 8: Persons other than property owners or persons visiting gravesites shall not be allowed to loiter in the cemeteries or in any of the buildings.

### **LOTS AND LOT OWNERS:**

Rule 1: No planting of flowers, shrubs or trees shall be allowed without permission. The Cemetery shall decide if and where they may be planted. Planting of these shall not be allowed any place where they may interfere with the normal work of personnel. Any plantings will become property of the cemetery and cannot be removed without permission of the Cemetery Sexton.

Rule 2: Flowers used to decorate fresh gravesites will be removed when they become unsightly. Flowers and other items used to decorate all other gravesites will be removed when they are out of season, become faded and/or during the weeks of March 10th and October 10th. These dates shall be posted at visible spots at least three (3) months in advance of the clean-off date. Flowers may be placed back on gravesites the week following the clean-off date.

Rule 3: Flowers cut or artificial may be placed in permitted receptacles only. Shepard hooks are to be removed during mowing season. Glass, rocks, porcelain, ceramic, pictures, tiles, statues, balloons, vigil and solar lights or any sort of breakable items are not permitted on the headstones. Cemetery caretakers will remove all improperly placed items.

### **INTERMENT REGULATIONS:**

Rule 1: The cemetery assumes no liability as to the information given it by the funeral director, and shall not be responsible for any delay resulting from variances between the information given and the cemetery records, additional charges may result.

Rule 2: All fees and charges for services provided by the City of Cape Girardeau must be paid prior to the completion of an interment or the finalizing of a grave space sale. Burial will not be allowed to be completed until payment of the grave opening fees have been received by cemetery personnel, unless prior arrangements have been made. Out of town funeral directors must pay for the grave opening fees at the time of the committal service. This rule also applies to any at need burial plot sale; this purchase must be paid in full at this time and prior to burial.

Rule 3: Any funeral directors desiring to schedule an interment in any of the city cemeteries shall contact cemetery personnel directly for this purpose. Fees for these services can be found by contacting the cemetery.

- Rule 4: Cremation interment does not require a vault or the presence or services of a funeral director.
- Rule 5: A certificate authorizing use of the grave space for the interment of a deceased person must be completed and signed by the legal lot owner, prior to the completion of the interment. Burial will not be allowed until the form is completed and given to the cemetery personnel.
- Rule 6: All burials shall be in a casket enclosed in a wooden, steel or concrete box or a vault of steel, concrete or fiberglass. Exemption for burials in the Commons/Free Ground area.
- Rule 7: All funeral directors desiring to entomb a deceased person in the Mausoleum Building in New Lorimier Cemetery, shall contact cemetery personnel directly to schedule this service. The funeral director shall be responsible for the full cost of all fees associated with this service. There will be a usage fee which is to be paid directly to the cemetery. All other fees and charges for the opening and sealing of the crypt, as well as the lettering of the faceplate will be the responsibility of the funeral director and shall be paid directly to the person responsible for doing so. The Cemetery shall contact a responsible person of its choosing to perform this service.
- Rule 8: A minimum of twenty-four (24) hours advanced notice shall be required prior to any committal service.
- Rule 9: Committal services on Saturday, Sunday and City of Cape Girardeau recognized holidays or arrivals any day after 4:00 p.m. will be subject to a fee adjustment, known as a weekend / holiday overtime charge.
- Rule 10: No interments shall be permitted between the hours of 4 P.M. and 9 A.M.
- Rule 11: When opening a grave, if necessary the monument will be removed to a safe location and reset when the interment is complete or the grave has settled. The cemetery shall decide as to the need for the moving.
- Rule 12: The Commons in Fairmount Cemetery are designated as the place for the burial of the bodies of indigent persons, these being unknown deceased persons, those whose estates are insolvent and/or those whose relatives are unable or unwilling to purchase a grave space in any other part of the cemetery. The funeral director shall be responsible for the grave opening charge, at a reduced rate. The person's indigence must be established to the satisfaction of the Cape Girardeau County Commission. Cemetery personnel must be advised of this status prior to arrangements of interment being made. A minimal casket is required for all burials in this area. If there are any questions please call the Cemetery for further information.
- Rule 13: Disinterment's shall be allowed only upon the presentation of proper legal documents. This service must be done by a reputable company approved by the City. No disinterment shall be allowed on weekends or holidays.

Rule 14: All monuments or grave markers permanently placed in the cemeteries shall be placed on a bed of wet concrete, six (6) inches in depth per each twelve (12) inches in height of monument to be placed. The minimum depth of concrete being not less than four (4) inches. Some monuments must be set without a concrete coping (border), this due to restraints caused by the layout of the cemetery lots years ago with insufficient space for the burial vaults of today.

#### **ERROR CORRECTION:**

The cemetery reserves and shall have the right to correct any and all errors that may be made by it, either in making interment, disinterment or removal, or in the description, transfer or conveyance and substituting and conveying in lieu of other interment lot in as similar a location as far as possible, as may be selected.

#### **SPECIAL EXEMPTIONS:**

Rule 1: Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The Director of Park's and Recreation, therefore reserves the right to make exceptions, suspensions or modifications to any of the Rule and Regulations, without notice.

Rule 2: The City of Cape Girardeau hereby expressly reserves the right to adopt additional Rules and Regulations or to amend, alter or repeal any rule, regulation, section, paragraph or sentence at any time. Sufficient notice will be given by the City of Cape Girardeau of any rule change that will create additional expense, hardship of inconvenience to lot owners or other individuals having business with the Cemeteries.

**If there are any questions or comments, please contact Cemetery Personnel.**